

ST. BRENDAN PASTORAL COUNCIL
MINUTES OF OCTOBER 3, 2024

ATTENDEES: Fr. Mark Betti, Kimberly Antolini, Madeline Dubas, Ginny Grant, Ron Hickson, Celeste Korpon, Bob McGahran, Jeanne Miller, Sandra Nelson, Charles McShane, Vincent Russo

EXCUSED ABSENT: Stephen Bonawitz, Ada Flores, Cynthia Graves, Fr. Anit Jacob, Fr. John Paul, Matt Kelly, Tom Kuncewitch, Pat McLaughlin, Lucille Nazzario,

GUEST: Rick Skorny

1. Fr. Mark opened the meeting at 10:39am with a Prayer.
2. Re. attendance, Fr. Mark indicated that Lucille Nazzario and Stephen Bonawitz have resigned. Lucille will be replaced by Bob Houser as Finance Chair; Stephen will be replaced by the candidate who received the next highest vote count in the 2023 Council election. Ginny Grant will contact the individual to see if still available to serve.
3. Minutes of the September 5, 2024, meeting were approved as written.
4. **FINANCE:**
 - Fr. Mark indicated that all is well. A large, single payment was made against the loan principal. Balance of loan is approximately \$870,000 with 13% paid off in three months. Operating reserve and checking balance are each over \$300,000.
 - Former rectory still being actively shown; no contracts pending. No mortgage remains.
 - Fr. Mark shared the Parish Site Plan indicating Phase 3 was the McGivney Center, Phase 4 was additional parking and Phase 5 was a new Parish Hall. Up to twelve (12) acres of land situated on US 17 has now become available between us and Brunswick Funeral Home. Question to Council is try to purchase all 12 acres or negotiate for a smaller parcel? The Diocese has signed off on the purchase of all 12 buildable acres. The Council unanimously approved the potential purchase of all 12 acres. Finance Council is currently in negotiations with the current owner. Additional acreage may also be included. Diocese would provide an interest only loan for the purchase until it could be amortized into the current mortgage. Acreage would be used for a new Parish open-concept hall with a commercial kitchen.
5. **OLD BUSINESS:**
 - Kim Antolini and Matt Kelly will assume responsibility for investigating and recommending the proposed QR system. They will be reaching out to other user parishes for answers to questions raised by the Council. Kim and Matt will now work with Rusty and the Finance Council on this project and will attend the Finance Council meeting on October 21.
 - Charles McShane indicated that the October 24 Lower Cape Fear Life Care program on aging and dementia will be published in the bulletin starting this weekend. November 21 will be the follow up meeting for Health Care directives. Lower Cape Fear Life will be here to help attendees with the required notary signatures. Vinny Russo will also be available as a notary. Program open to all original and newly-enrolled participants. Ten minute time blocks will be assigned for individual notary application. Location to be determined.
 - Work is beginning on this year's Annual Summary. Council is again asked to review the 2023 Summary posted on the website. All additions/corrections necessary should be made known to Charlie at next month's meeting.
 - Fr. John Paul's birthday party—See Knights of Columbus and Columbiettes reports.
 - New Nametags. See report attached.
 - Work on the 2024 Council election is proceeding. Information and QR code for application will be in the bulletin beginning November 9. Last date to submit November 24. Election will

be held on December 7/8. Ballot will be bi-lingual and contain pictures of candidates. Poster in Gathering Space will show applicants pictures, names and brief bio.

6. NEW BUSINESS:

- St. Michael Ministry now has 73 ministers, looking to upgrade to 100. Requesting help from the Council in recruiting. The Brunswick County Sheriff's Dept. has again expressed concerns about the physical safety of the Church campus. Currently, SMM is aggressively investigating the purchase and installation of a new, expanded audio/video system with AI warning and an integrated locking system. Rick Skorny, et.al. is interviewing six potential vendors for solutions, price, installation and expansion potential.

COMMITTEE REPORTS:

- **ST. MICHAEL MINISTRY**—See attached reports
- **BUILDING AND GROUNDS**—See attached report
- **KNIGHTS OF COLUMBUS**—See attached report
- **COLUMBIETTES**—See attached report
- **FAITH FORMATION**—See attached report (submitted by Diane Nagle)
- **LITURGY**—No report
- **HISPANIC COMMUNITY**—No report

7. ROUNDTABLE INPUT- AGENDA ITEMS FOR NEXT MEETING—None

8. NEXT MEETINGS: **Wednesday, November 6**, Thursday, December 5.

9. Meeting was adjourned with a prayer at 10:34 am.



What: Learn about “Normal Aging Vs Not Normal Aging’ along with the ABCs of Dementia

Presenter: Lower Cape Fear Life Care Community Nurse Educator Kelly Cahill

When: October 24, 2024 at 9:45 am

Where: St. Brendan Parish Hall

Register: Use QR Code or at Stewardship Desk in Gathering Space by October 22nd

Questions: Contact Charles McShane at charlesmcshanejr@gmail.com



**Interested in serving St. Brendan?
Consider running for Pastoral Council**

St. Brendan Parish will hold Pastoral Advisory Council elections on December 7 and 8. To place a name forward for election to the Pastoral Council, fill out a **Candidate Application** which can be found on the Stewardship Desk in the Gathering Space. Applications may also be filed online using the

QR code below. Please return the completed Application to the Stewardship Desk or submit online by November 24. Applicants are encouraged to read the “Pastoral Council Constitution and Bylaws” and the “Parish Pastoral Plan” on our Parish website. Prerequisites for membership are as follows:

Prerequisites

- Must be at least 18 years old.
- Must be a registered parishioner of St. Brendan, Shallotte, NC.
- Must be a Catholic in good standing. (Examples: active/practicing member of the Catholic church, minimally attends Mass weekly, If married, married in the Catholic church)

Commitment

- THREE-YEAR term
- Attend monthly meetings (usually 1st or 2nd Thursday of each month immediately following the 9:00 am Mass)
- Represent the parish at various parish functions.
- Represent parishioners' ideas, needs, and/or concerns at meetings



Scan for nomination form!

COMMITTEE REPORTS

ST. MICHAEL MINISTRY:

Saint Michael Ministry Report to Parish Council – October, 2024

- 1) The Saint Michael Ministry staffed a recruiting table seeking additional security and medical minister volunteers before and after Masses on the weekends of September 14 and 15; and September 21 and 22. We were able to recruit 18 additional ministers; 9 security and 9 medical. This brings our current totals to 46 Security Ministers and 27 Medical Ministers, for a total of 73 ministers. Our current recruitment goal is 75 ministers (with an unspoken goal of 100), so we are very close.

Our second recruitment goal is to get the Sunday at 9:30 a.m. Mass staffed. One of our current ministers who generally attends the 9:30 a.m. Mass has assisted us in translating our Information Sheet to Spanish. We will recruit at two 9:30 Masses during the month of October (dates to be determined.). We already have one Security Minister and two Medical Ministers for this Mass.

If you know anyone who might be interested in serving our faith community in this way, please encourage them to reach out! An information sheet regarding the Saint Michael Ministry is attached – in English and Spanish!

- 2) The Saint Michael Ministry has been working with the Brunswick County Sheriff’s Office and the Shallotte Police Department to identify security issues and to explore how to enhance our security. A

presentation has been developed and will be presented to the Parish Council and other groups to inform and educate.

SMM RECRUITING

The Saint Michael Ministry is a cohesive team of parishioners with various skills and expertise who work together to provide basic medical/first aid, safety and security for our parish family.

Our motto: Protegas Me Ovium, roughly translate into “Protect My Sheep”

Whether it is responding to an emergency medical condition, calling 9-1-1, getting a wheelchair, helping the mobility impaired, acting as “eyes and ears” to identify suspicious activity or identifying situations that create an issue of harm or threat, we are looking for volunteers.

Our Mission:

The Saint Michael Ministry focuses its skills and capabilities to:

1. Identify and assess potential risks and threats.
2. Take preventative action to mitigate and/or avoid risks and threats.
3. Train and practice for a wide variety of emergency situations and scenarios to develop individual and team skills and capabilities.
4. Respond to active threats by focusing on safety and protection of the Parish Community (e.g., evacuation, shelter in place, defend, emergency first aid).
5. In the event of a hostile threat situation, provide the initial command and control capabilities until Emergency First Responders arrive and assume control.
6. Engage and coordinate with Emergency First Responders to achieve effective transfer of command.

Guiding Principles:

1. Priority #1: The safety and welfare of the Parish Community.
2. Preserve and protect the sanctity of the Mass.
3. Eyes and Ears: “See Something, Say Something” with a bias to engage Emergency First Responders ASAP. (i.e., call 9-1-1)
4. Responding to issues, emergencies, threats includes:
 - a. Prevention
 - b. De-escalation
 - c. Medical response (when and where required)
 - d. Safety & protection (evacuation, shelter in place) and defense (where practical and as needed).
5. Plan and prepare for these types of challenges.

WE HOPE YOU WILL BE CALLED TO SERVE!

BUILDING AND GROUNDS:

September 2024

HVAC: One of the two large HVAC units that serve the church sanctuary space is down. Meeting with contractor on October 7 to discuss next steps and repair versus replacement options.

Janitorial: Carpet cleaning in the McGivney center was completed September 16. Due to the tropical storm which impacted travel to/from Wilmington, cleaning of the church and gathering space carpets has been postponed to October 7. Church and gathering space floor tiles were refinished on September 18.

Kitchen: Rear storage rooms have been cleaned and organized.

Plumbing: Nothing significant to report.

Parish

Inventory: All ministries have submitted their information, and it has been input into the master database. Additional information related to in-service years and cost has been omitted by some ministries. We will again try and capture this information as part of an annual update/refresh in 2025.

Real Estate: New Rectory – One minor punch list item remains open.

Old Rectory – Traffic continues through the property with no solid offer. Will meet with the realtor in October to reassess pricing and sales strategy.

Land Purchase- An opportunity was presented to the church to purchase a tract of land between the church and funeral home. A “Land Acquisition Evaluation Team” consisting of members from the facilities, office management, finance, and business management teams was put together to determine if this opportunity would be of benefit to the parish. Results pending.

Roads &

Grounds: Turf areas that were disturbed because of irrigation repairs need to be regraded and seeded.

Roof: The small leak behind the altar identified during Hurricane Debby was repaired. Additionally, water penetrated through the bell tower louvers and brick. We will investigate pricing to seal the brick and minimize infiltration through the louvers while still allowing for the sound from the bell tower to permeate.

Misc.: The mildew growth on the east side church ceiling was treated and cleaned by A+ Pro Services.

KNIGHTS OF COLUMBUS:

October 2024

- October is Respect Life Month
- The October First Friday Rosary for Life will be prayed October 4th at 8am at St Brendan’s Church
- Fr John Paul will conduct a Spiritual reflection at 9:30 after the First Friday Mass on October 4 in in the Church. The Topic will be the Martyrs of Uganda and how they affected the church in Uganda and the world.
- The Knights are conducting a Bible Study on Sunday Evenings in October open to all parishioners. See Ed Beckley for details.

- The Knights will join the other church ministries for a Life Chain prayer event on Sunday October 6 at 2:30-3:30 in-front of the church.
- The 9-day Novena for Life/Respect Life will be prayed October 22-30. Online registration is required. <https://www.usccb.org/resources/9-days-life-novena>
- Communion Breakfast will be held Sunday October 13th at Homestyle Foods in Shallotte after the 8AM Mass for Deceased Brothers and Columbiettes
- Our next General Council Meeting is Monday 14th at 7pm in the McGivney room.
 - The monthly Knights social Lunch get together at Homestyle foods Wednesday October 16th at 12pm
- The Knights will have a Prime Rib Dinner to go at the St Brendan's Kitchen/Hall on Saturday October 12th from 1-6pm. The cost is \$20 dinner and \$70 for a family four pack
- Fr John Paul's Birthday Celebration/cake and coffee will be held on Saturday October 19th and Sunday October 20th after all masses. (Red/Black/Yellow Flag of Uganda Cake)
- Fr John Paul's Actual birthday October 23 Wednesday.
- The monthly Kof C Council Officers meeting will be Monday October 28th at 6pm in the McGivney Room
- The Knights will have a membership drive on Saturday November 2 and Sunday November 3rd in the Church, Fr Lesak NC KofC State Chaplain will be present.
- The November First Friday Rosary for Life will be prayed November 1st at 8am in St Brendan's Church
- Sign-ups and tickets for the Annual Veterans Dinner on November 9th will be sold after masses at the church at the end of October.
- Signups and online registration for our Semi-annual Blood Drive starts now at the American Red Cross Website, the Blood Drive will be Tuesday November 19th from 11-4pm in the Church Hall. Signup at www.redcrossblood.org and go to St Brendan's.

Respectfully
Tom Kuncewitch

COLUMBIETTES:

Monthly Report from Columbiettes to the Pastoral Council

1. The Columbiettes voted at the meeting to participate in the Belk Charity sale once again. Usually the money earned helps with providing for a needy family for Christmas.
2. It was also voted on to do the bake sale at the craft fair and to sell coffee and a donut/muffin to the shoppers as they shop.
3. Once again, the Columbiettes will do the gift card raffle boards. Raffle tickets will be sold at all masses during the month of November. Winners will be picked by Father Mark.
4. We will have an initiation ceremony at the next meeting on October 10th. The district deputy will be in attendance.
5. The Patriotic Rosary will be done once we have a date from Father Mark.
6. The Columbiettes will have breakfast items for parishioners after the 8:00 am and the 11:00 am Masses. If there is any cake left over from the 5:00 pm Mass that the Knights are Getting, we will give that out as well. Any food items left over after the 11:00 am Mass will be given to Sister Mary Theresa for the Faith Formation children.

FAITH FORMATION:

Our first session of Children's Faith Formation will begin on October 6, 2024. We have 19 Catechists (two new Catechists added this year). There are 10 Helpers in each class. The total amount of students is 175.

Important dates to remember:

First communion Day – April 26, 2025

Confirmation Mass – May 3, 2025
