

ST. BRENDAN PASTORAL COUNCIL MEETING

MINUTES OF JANUARY 4, 2024

ATTENDEES: Fr. Mark, Kimberly Antolini, Stephen Bonawitz, Madeline Dubas, Sandy Esparza, Ginny Grant, Fr. Anit Jacob, Ronald Hickson, Celeste Korpon, Tom Kuncewitch, Bob McGahran, Pat McLaughlin, Charles McShane, Sandra Nelson, Maury Paslick, Vincent Russo, Jack Semanko. **EXCUSED:** Ada Flores

1. Fr. Mark opened the meeting at 9:35 am with a prayer.
2. Newly elected members of the Pastoral Council were introduced and welcomed. They are: Kimberly Antolini, Stephen Bonawitz, Celeste Korpon, Vincent Russo.
3. Due to the incorporation of St. Brendan the Navigator Catholic Parish of Shallotte, Fr. requested that the 2023 officers (Ginny Grant, Chair, Charles McShane, Vice Chair, Madeline Dubas, Secretary) be retained for 2024. Council approved.
4. **FINANCE**--The December collection was approximately \$185,000. The new rectory has been purchased and should be completed by March/April. It is located in The Sanctuary, Sunset Beach, approximately 6.7 miles from the Church. Approximately 2,300 sq. ft., it will have 4 bedrooms, 3 baths and a 2-1/2 car garage. Property does have a POA, however, it is reasonable. Purchase price will be offset by the sale of the existing rectory which is currently being assessed to determine if upgrades to existing building would increase the sale value.
4a. The Finance Council has placed a hold on the purchase of the three AED units previously approved for purchase. Additional research as to vendor, cost of approximately \$1,500, need for certification and training, as well as maintenance requirements is being performed by Peg Dotson and should be complete by the end of January.
5. The Minutes of the December 7, 2023, meeting were approved. It was noted that meeting minutes will be distributed by email to all members prior to the next meeting. Any additions or corrections to be made should be reported to the Secretary for correction prior to the next meeting. Due to time constraints, only the approval of the minutes will be on the agenda.
6. **ST. MICHAEL MINISTRY**—Report attached. The issue of locking church doors during mass and other events was again revisited. Father Mark approved a second safety evaluation by the Sheriff's Department.
7. **BUILDING AND GROUNDS**—Report attached. Meeting today with Matt Kelly. In-house reserve study is ongoing.
8. **KNIGHTS OF COLUMBUS**—Report attached. 24 coats were donated to Waccamaw school. Goal for next year is 50 to 100 with more schools participating.
9. **COLUMBIETTES**—Report attached. Condition of Mary's garden was discussed.
10. **FAITH FORMATION**—Report attached.
11. **LITURGY**—Next meeting being held on January 10. Revert to Ordinary Time on January 9. Father Anit to announce starting on January 5, that parishioners should take the flowers from the altar. Question raised as to feasibility of providing envelopes to defray cost of flowers for major holidays.

OLD BUSINESS—

- A total of 892 ballots were submitted, of which 49 were turned in blank. Reasons offered included not knowing the identity of the nominees. Suggestion made to appoint a three-person election committee for next year's election and to provide photographs prior to the election. Tabled until September.
- Parish Community Annual Summary is almost complete. Waiting for additional population information from Knights and Columbiettes. Bulletin announcement attached.
- Cape Fear Life Care/Hospice and Palliative Care—Report attached. First meeting with parishioners to be held on March 19 following the 9:00 am Mass. This will be a 45 minute program to be held in the parish hall. Charlie McShane will emcee along with Kathleen Brandenburg, Human Life & Dignity. CFLC has confirmed that they follow the church doctrine regarding assisted suicide.
- No discussion on Our Lady of Guadalupe celebration due to absence of Ada Flores.
- Father Anit thanked everyone for his birthday celebration.
- AED Update—previously reported.
- Artist's proofs of new chapel windows are being prepared for approval prior to building.

NEW BUSINESS—

- Fr. Anit discussed the possibility of holding Stations of the Cross on the beach which was met favorably by the Council. Additional information is required. Fr. Anit will be away from January 14 to February 13. Possible date would be March 1.
- Due to time restraints, all other new business was tabled until the February meeting.

The next meeting will be held on Thursday, February 1, following the 9:00 am Mass.

Meeting adjourned at 10:50am with Fr. Mark offering the closing prayer to the Blessed Virgin Mary to aid the Council in their work.

PASTORAL COUNCIL COMMITTEE REPORTS JANUARY, 2024

Saint Michael Ministry - January 1, 2024

- We finished the year with 59 Ministers
- With the full support of Father Mark, we begin the new year with the same Leadership Group and with Ron Hickson and Jeanne Miller serving as co-chairs of the Ministry.
- Our first SMM Leadership Team meeting will be Wednesday, January 10th when we will set priorities and a timetable for completion.
- Priority items include:
 1. Identify specific training needed for ministers and all parishioners
 2. Seek a Communications Coordinator for the Leadership Team
 3. Inventory all Parish equipment
 4. Identify a meeting space for all Ministers prior to Mass and for storage
 5. Continue development of written policies and procedures
 6. Short and long term goals for the purchase of items needed for Ministers and safety/security on our campus - budget permitting
 7. Recruit and train an additional 25 new Ministers
 8. Work with Father Mark to assist with meeting all priorities for our Parish
- Happy New Year - and a safe and healthy one too!

Respectfully,
Ron Hickson

BUILDING AND GROUNDS REPORT

January 4, 2024

Existing Projects StatusRoof leaks in the Gathering Space and the Bell Tower are being investigated and addressed. The leak in the Gathering Space has been slowed but not eliminated. Leaks occur during heavy rains.

Looking Ahead

- Monitors will be installed in MJMPC conference rooms to facilitate dissemination of information. Project will be completed when funding becomes available.
- Painting work will occur in several areas of the church and parish hall to repair cracks, bubbling paint, and the like.
- Beginning work on a Reserve Study of the Parish's assets to assist in budgeting for repairs and replacements.

Submitted by:

Maury Paslick

Building and Grounds Committee

Knights Of Columbus - Council 9039 –January 1 2024

- Happy New Year
- The First Friday Rosary will be prayed on Friday January 5th at 8am in the church prior to the 9am mass.
- The Traveling KoC St Joseph Icon will be brought to St Brendan’s church on Friday January 5th. Fr Mark will provide a reflection talk on the St Joseph and Child Jesus Icon after the 9am mass.
- The Knights will provide bread for the Columbiettes Soup sale for Saturdays in January.
- We will hold our General Council Meeting on Monday January 8th at 7pm in the McGivney room.
- The March for Life in Washington DC is scheduled for Friday January 19th.
- The Council will conduct their March for Life Poster/Prayer outside St Brendan Church on Saturday Jan 20 at 3:30pm.
- The Officers meeting will be held January 22 at 6pm in the McGivney Room.
- We have collected and properly retired over 140 American Flags, which were placed in the Retired Flag Box in the Church Hall.
- The Knights have met their goal of ~\$12200 collected for LAMB collection for the 2023 calendar year.
- The Council provided coats for children of the Waccamaw Grammar school as part of their KofC Coats For Kids program.

Respectfully , Tom Kuncewitch

COLUMBIETTES – January 1, 2024

- December began with the participation of several members marching with the Knights of Columbus in the annual Christmas parade in Shallotte.
- A committee of ladies purchased food and gifts for a needy family, wrapped it all up and delivered everything so they could celebrate the holiday without worry. The money was raised from the fundraiser held at the Belk event.
- In lieu of a regular meeting, a Christmas party was held at the church hall paid by a fee from all those who attended.
- We also had ladies who assisted in the Pastoral Council election counting ballots.
- Reminders were sent out regarding upcoming soup sales and the coin jar project.

Sandy Esparza, President

Family-Centered Faith Formation—2023-2024 School Year:

Our next session of Children’s Faith Formation is Sunday, January 7th. We will celebrate the Feast of the 3 Kings. We have successfully prepared for this day. A group of “Christmas Elves” (nine of us) wrapped all the gifts. Many thanks to the parishioners for their generosity in purchasing the gifts for the children. Catalino Olmedo has recruited the Kings from the Hispanic Community and the rehearsal with them for this day will be on Saturday. The children are very excited for this day and we love seeing the happy smiles on their faces. It is a wonderful way to teach the children and Adults about the Epiphany.

Bob Blanchette and the Knights of Columbus replenished the snacks for the children for the Children's Faith Formation sessions. We are truly grateful for the generosity of the Knights.

ANNOUNCEMENT FOR BULLETIN:

St. Brendan the Navigator Parish Community Annual Summary 2023

St. Brendan the Navigator Catholic Parish of Shallotte is a vibrant and active parish in which many parishioners serve in a variety of ministries. Our Pastoral Council took steps to summarize the good works of our parishioners in what will be a Parish Community Annual Summary (PCAS) to be produced annually every January for the previous calendar year.

The PCAS will highlight:

Spiritual Growth
Community Outreach
Parish Life Activities

Spiritual Growth is the heart of St. Brendan the Navigator Parish.

Community Outreach importantly serves the greater community often through the Knights of Columbus or Columbiettes.

Parish Life Activities includes some fun events often raising funds for good causes.

We look to highlight the numbers of our parishioners either serving others or being served, as well as some key parish metrics such as: new parish registrants 397, anointing the sick 168, columbarium inurnments 13, Baptisms 52.

Many of our parishioners serve in multiple ministries causing some overlap in total parish engagement.

Look for the Parish Community Annual Summary 2023 in the near future on our parish website: stbrendanshallotte.org under the drop-down link "About"

Questions or suggestions for additional entries may be directed to our PAC Vice
Chair: Charles McShane at charlesmcshanejr@gmail.com
