

ST. BRENDAN PASTORAL COUNCIL MEETING: Minutes of June 1, 2023

ATTENDEES: Fr. Mark, Bob Blanchette, Deirdre Bumbera, Madeline Dubas, Deacon Bob McGahran, Pat McLaughlin, Charles McShane, Sandra Nelson, Maury Paslick, Jack Semanko

EXCUSED: Ada Flores, Ron Hickson

GUEST: Lucille Nazzario, Finance Council

1. Father Mark opened the meeting with a prayer at 9:25 am.
2. Ginny Grant requested a motion to accept the minutes of the May 4, 2023, meeting. Minutes had been approved by email vote.
3. **FINANCE** –The review of the salary/benefits package has been finalized and determined to be in order. Thanks to the Parish Festival, an additional 9+ payments were made against the mortgage. We are in good order financially.

DUE TO TIME CONSTRAINTS, ALL COMMITTEES REPORTED IN WRITING ONLY

4. **BUILDING AND GROUNDS** – Report attached.
5. **ST. MICHAEL MINISTRY**—Report attached.
6. **KNIGHTS OF COLUMBUS** – Report attached
7. **COLUMBIETTES** – Report attached
8. **FAITH FORMATION** – Report attached
9. **LITURGY COMMITTEE** – No report

OLD BUSINESS

- Charles McShane reported that the Aging Talk held on May 18 was well received with over 60 people in attendance. Suggestion was made to offer the program to our Hispanic population. Since their program is funded by grants, they need as much exposure as possible.
- Repairs to the McGivney Center still in progress.
- A welcome reception for Fr. Anit will be held after all Masses the weekend of July 1-2. The Knights of Columbus and the Columbiettes will arrange for refreshments after each Mass. Fr. Anit is officially assigned to St. Brendan on June 27, however, he will not report until June 28. The Bishop will be hosting all new priests to introduce them to the diocese and area. On Fr. Mark's recent trip to LaSalette France, he met Fr. Anit's friend, Fr. Robin and others at the Basilica. He came away with positive feelings about Fr. Anit. We will be very blessed to have him as our new Vicar.
- Obtaining additional AED units for the Hall, Church and outbuildings is in process and moving forward. Jack Semanko indicated the cost has been approved by the Finance Council.

NEW BUSINESS: No new business

The next meetings will be held on Thursday 6 July following the 9:00 am Mass to welcome Fr. Anit. Thursday 7 September following the 9:00 am Mass. Meeting was adjourned with a prayer at 9:35am.

KNIGHTS OF COLUMBUS June 1, Report

- We will hold our last meeting of the Fraternal year on Monday, June 12th
- Awards will be presented at this meeting.
- Our installation of New Officers will take place on Monday, June 26th, at 6:00pm
- Our new Grand Knight SK Tom Kuncewitch will take over the new leadership role effective with the Installation of Officers

It has been my pleasure to serve on the Pastoral Council for the past two years.

God Bless, SK Bob Blanchette GK, June 1, 2023

BUILDING AND GROUNDS REPORT, June 1, 2023

Existing Projects Status

Repair of water lines underway.

- A water line and in-ground valve were inadvertently damaged during set up for the parish festival. Initial repairs did not hold so the line was repaired a second time.
- An irrigation line around the church on the east side is not functioning. It is unclear whether the line is broken or just the controls. The problem may have been caused by the columbarium construction since the system operated properly prior to the expansion of the columbarium.

Pending Projects

Roof Repairs – Work is being scheduled to repair roof leaks over the Gathering Space in early June.

Looking Ahead

- Beginning work on a Reserve Study of the Parish's assets to assist in budgeting for repairs and replacements.
- Working with the Safety and Security Committee on physical plant upgrades and modifications to enhance safety and security.
 - Adding CCTV cameras around the site and in the buildings to help monitor events.
 - Exploring options for electronic locks and card readers for building access.
 - Exploring options for rekeying the buildings to better control access (too many keys in circulation).
 - Creating inventories of assets for insurance purposes as well as tagging/marketing assets for identification.

Submitted by: Maury Paslick, Building and Grounds Committee, June 1, 2023

St. Michael Ministry Report - June 1, 2023

- Continued planning for future Training Sessions for Saint Michael Ministers and Parishioners
1. Contacted Rich Burns, Coordinator of EMS Training for Brunswick County to schedule additional CPR/AED courses and add First Aid and "Stop the Bleed" courses
 2. Surveillance - Situational Awareness Course.
 - WHO: for all parishioners/staff interested in this "life skill"
 - WHY: early detection of threats reduces the danger, damage & injury
 - HOW: Start with SMM volunteers, Pastor/Deacons and staff

- Father Mark will lead second Safety & Security “Brainstorming Session” on Wednesday May 31st at 11 am to prioritize identified risks & solutions

- Continued interviewing potential members for SMM Leadership Team

- Began work on writing Guidelines, Policies, Procedures & Job Descriptions for St Michael Ministers (1) include roles, responsibilities & tasks for leaders and Ministers (2) outline role of team leaders (3) list Team Leader tasks - during Mass, Event or Gathering (4) Leadership Team needed for both Security Team and Medical Response Team consisting of four Parishioners with proven leadership background & experience in Law Enforcement, Law, Risk Management & Security, Medical and Military. Members of this Leadership Team are by invitation only following interviews with other members of the Leadership Team

-Next Step Write & publish announcement for Church Bulletin giving dates and times for Information Sessions on the new St Michael Ministry. Invite all Parishioners interested in making a positive difference in our efforts to provide a safe environment for our Parish Community. Sessions will be offered following scheduled Masses and in the evenings.

Submitted by Ron Hickson, Coordinator - St. Michael Ministry

Columbiettes Report to the St. Brendan’s Pastoral Council

Ten Columbiettes attended the North Carolina State Columbiettes Council Convention May 5-6, 2023.

In May 2023, Columbiettes awarded \$7000 worth of scholarships to college-bound women of St. Brendan’s. There were six applicants who all met the eligibility criteria. Funds will be sent directly to their respective schools. The funds were raised at a community charity tea in February 2023 that hosted 200 people in St. Brendan’s parish hall.

Columbiettes will install new officers at the June 8, 2023 meeting. The new Auxiliary President is Sandy Esparza. She will replace Dee Bumbera on the Pastoral Council. Dee will become Auxiliary Past President and will assist Sandy in her new role as Columbiette President.

In June 2023, Columbiettes are donating cardboard books for infants, toddlers, and children through the Brunswick County Literacy Council.

On June 14, 2023, Columbiettes will assist the Knights of Columbus with its annual golf tournament.

Family-Centered Faith Formation—2022-2023 School Year:

The last session of Children’s Faith Formation was May 7, 2023. 107 children from Pre-K to Grade 8 attended. On that day at the 11 AM Mass, Kiera Peralta crowned the statue of the Blessed Mother. She did a great job. Special thanks to Judy Snopek for organizing the music selections and providing the Cantor for this event. On May 20th, 55 children received their First Holy Communion at the 10 AM Mass. Fr. Dave Noone was so wonderful with the children on their special day.

On June 4th, the children will complete this school year with a “Breakfast Celebration”. Catalino Olmedo and a group from Prayers and Service will be preparing the food.

Tom and I are very thankful and appreciate the awesome group of 17 Catechists who are dedicated to teaching the children about their Catholic Faith. We also have 10 Helpers that truly give that extra help in the classroom to the Catechists. What a successful school year! We are blessed!

We will have registration in August for the new school year of 2023-2024.