

ST. BRENDAN PASTORAL COUNCIL MEETING MINUTES OF 2 FEBRUARY 2023

ATTENDEES: Fr. Mark, Bob Blanchette, Madeline Dubas, Ada Flores, Ginny Grant, Bob McGahran, Pat McLaughlin, Charles McShane, Sandra Nelson; Jack Semanko **EXCUSED:** D. Bumbera, M. Paslick

1. Father Mark opened the meeting at 9:35 am with a Prayer.
2. Ginny Grant requested a motion to accept the meeting minutes of the 5 January 2023. Minutes had been approved by email vote of the members.
3. **Finance** – Jack Semanko reported that all was well. January payment was made on the building loan as well as three additional payments.
4. **Building and Grounds** – Report attached. In place of Maury Paslick, Jack Semanko reported that the bid and contract were approved for the new sprinkler system with a potential April start.
5. **St. Michael Ministry** – Father introduced Ron Hickson, Chair, of the newly-formed St. Michael Ministry which is being initiated throughout the diocese. Purpose: to address safety, security, and medical needs at all church functions. It is being developed with the aid of the Sheriff's Department. Teams will be present at each Mass and at all functions. Training classes will be offered for CPR and situational awareness. To be announced in the bulletin with request for volunteers.
6. **K of C** – Bob Blanchette has submitted the 2023 Calendar of Events (attached). March 17 St. Patrick's Day dinner and the Car Show to be held on 23 September in our side parking lot.
7. **Columbiettes** – 2023 Calendar and Schedule of Activities were submitted by Deirdre Bumbera. Reports attached. January's Soup to Go sale was exceptional. Scholarship Tea is Sunday 19 February.
8. **Faith Formation** – Report submitted by Diane Nagle, is attached. This program teaches both child and family at the same time in different locations. Premise being families can discuss the curriculum together at home. 57 children will be receiving their First Communion this year.
9. **Liturgy** – Report Attached. Music during the Lenten season will be reduced – not eliminated. Decorating for Lent will be on February 24.

OLD BUSINESS:

- Review of Constitution and Bylaws tabled until March 2nd meeting.
- Review of Pastoral Plan '22-'23 for 23-24 tabled until March 2nd meeting.
- Chapel window selection by parishioners has been tabled for a future date.
- Pastoral Council nametags have been selected. Nametags chosen are reusable.
- Knock Center dedication and ribbon cutting was well attended and well received.
- The Prayer Service and Father's Birthday celebration was well received and attended by approximately 125 parishioners.

NEW BUSINESS:

- Ginny Grant was asked by a parishioner why St. Brendan does not recycle. In fact, we do, there just isn't a receptacle in the Gathering Space. This will be rectified.
- As relates to "bringing people back to church". Over 2,300 families are currently registered with many more registering due to new housing influx.
- Dates of upcoming meetings are 03/02, 3/30, 5/04 and 6/01 following 9:00 AM Mass.
- Next meeting will be held following 9:00 Mass on Thursday 2 March.
- Ada Flores, requests prayers for the 64 parishioners who would be attending the upcoming retreat.

NEW BUSINESS, ROUNDTABLE INPUT, AGENDA ITEMS FOR NEXT MEETING:

- Update, as necessary, Parish Pastoral Plan for 2023 – 2024

- Update, as necessary, St. Brendan Pastoral Council Constitution

ADJOURNMENT: 10:35 AM

Standing Committee Reports
K OF C COUNCIL #9039 CALANDER FOR 2023

1. Columbiettes January Soup to go on Saturday 1/7, 1-14, 1/21/ and 1/28– we will make bread the day before
2. Wednesday Jan 18th – Fr Mark Birthday Celebration (Chris is cooking)
3. Saturday Jan 21 – March for Life Rally (outside Church) 3:30 -4:30 pm
4. Saturday February 25th –1pm to 5 pm - Sausage Sandwich Dinner to go
5. Friday March 3rd -Lenten Fish Fry -Time tbd
6. Friday March 17th St Patrick’s Day Dinner - Church Hall 5:30pm (father opportunity to have stations of the cross before dinner)-
 - **Selling tickets after Masses Sat-Sun March 3-4 and March 11-12**
7. Saturday May 20 – 1-5pm Dinner to Go -Meatball Sandwiches
8. Sat/Sun May 27-28 - Heavenly Bread Sales at Church
9. Monday May 30th – Memorial Day Service 9AM mass
10. Tuesday/Wednesday June 13 -14th – Kitchen -Food prep for Golf Tournament
11. Wednesday June 14th KofC Golf Tournament
 - **Selling Tickets after mass Sat Sun -May 27-28, June 3-4. June 10-11**
12. **Selling MNF Tickets After Masses July 1-2, July 8-9, July 15-16, July 22-23, July 29-30, Aug 12-13, Aug 1-2, Aug 8-9, Aug 15-16, Aug 22-23**
13. Sat/Sunday –July 29-30 - Lamb Collection after each mass at Church
14. Saturday August 26 – 1-5pm Dinner to Go - Church Hall
15. Sept 23rd – Car Show prep (TBD)
16. Sunday October 15th Communion Breakfast 9Am Church Hall
17. Sat/Sun October 21-22 - Heavenly Bread Sales at Church
18. Saturday Nov 11th -Veterans Day Dinner 6Pm Church Hall (4th degree)
 - **Selling Tickets after Masses Sat-Sun Oct 21-22, Oct 28-29, Nov 4-5**
19. Sat Dec 9th through Christmas – Keep Christ in Christmas Float in-front of Church

Columbiettes OLOR #9039 2023 Calendar

Monthly meetings 2nd Thursday of the month at 7:00 pm in St. Brendan’s parish hall

January 2023 Soup-to-go (January 7, 14, 21, and 28): Sale of soup with Knights of Columbus bread after 5:00 pm Mass in St. Brendan’s parish hall

February 2023 Scholarship Tea (February 19th): 2:00 – 4:00 pm in St. Brendan’s parish hall

March 2023 St. Patrick’s Day Dinner (March 17th): assist the Knights of Columbus with dinner in St. Brendan’s parish hall

May 5/6 2023 Annual NC State Columbiettes Council Convention in Greensboro, NC

August 2023 Backpack distribution to Faith Formation classes in St. Brendan’s parish hall

September 2023 Bake Sale at Knights of Columbus Car Show in Shallotte

November 2023

-Gift Card Raffle (November 4/5, 12, 18/19, 25/26, 2023; Gathering space (we will limit ourselves to November weekends and not extend into December)

-Bake Sale at St. Brendan's craft show (November 18th/19th)

-Veteran's Day Dinner November 11, 2023: assist the K of C with dinner in St. Brendan's parish hall

December 2023

-Christmas parade (December 9th) in Shallotte

-Christmas Party (December 14th) in St. Brendan's parish hall

Report of Our Lady of the Rosary #9039, Shallotte

Dee Bumbera, President

July 2022

- Began Backpack Project to distribute backpacks to all St. Brendan's Faith Formation students grade Pre-K through 8th grade in August 2022.

September 2022

- Five women became Columbiettes and one new transfer joined.
- We held a bake sale at the Knights of Columbus annual car show in Shallotte.
- Sadly, we provided an Honor Guard for Dottie Hoffmann's Memorial Mass.

October 2022

- We held a Belk's fundraiser at the Belk's in Shallotte.

November 2022

- We held a bake sale at St. Brendan's annual craft show.
- Our gift card raffle fund raiser began; it ended on December 10th.
- We assisted the Knights of Columbus with their annual Veteran's Dinner by decorating, setting up tables, and serving 180 dinners.
- We met for lunch and to exchange ideas with Cape Fear Ladies of Faith Auxiliary from Wilmington.

December 2022

- We provided an adopted family with food and gifts.

- We held a Christmas party with a catered dinner; 40 Columbiettes attended.
- We delivered 155 pounds of diapers to Brunswick Family Assistance in Shallotte.
- Jointly with the Knights of Columbus, we marched in the Shallotte Christmas parade, carrying our Columbiettes banner.
- We provided a check for \$7000 for the baptismal font in the new St. Brendan's Chapel.

January 2023

- Five women became Columbiettes.
- Our Soup-to Go fundraiser was held on Saturdays after the 5:00 pm Mass during the month of January.

February 2023

- We are hosting a Scholarship Tea at St. Brendan's to raise funds for college students in the parish.
- One woman will join Columbiettes.

March 2023

- Columbiettes are collecting coins for the NC State Council's Mothers Coin Jar Project.
- We are assisting the Knights of Columbus with their first annual St. Patrick's Day Dinner.
- We continue to provide a monthly meal to families caring for loved ones at our local hospice.

Family-Centered Faith Formation—2022-2023 School Year:

1. Our past session of Children's Faith Formation was January 8th, 2023, the Feast of the 3 Kings.
2. 131 students attended.
3. Six High School students from the Hispanic Youth Community did an awesome job visiting each class bringing gifts.
4. The Catechists explained to the children about the Feast of the 3 Kings before the Kings arrived. The little ones were very excited when the Kings came with the gifts!
5. This day is wonderful because we all work together to make it a success...Hispanic Youth Community, Christmas Elves (who wrap all the gifts), the parishioners for their very generous donations (and have told me how they love to participate in this tradition at St. Brendan's), Knights of Columbus who provide snack for the children, all of our 17 Catechists and Sister Mary Teresa...end result, a successful, beautiful day with happy children!
6. As we prepare for Ash Wednesday and the Lenten season at our next session in February, we are preparing for a Food Drive with the children to donate to the Food Pantry. We do this every year during Lent, to emphasize to the classes how important it is to give to those in need.

Building and Grounds Report February 2, 2021

Existing projects status

Furniture for McGivney Center – Firm prices received for office furniture, office chairs, and conference room chairs. Bids submitted to Finance Council for approval. Due to cost (over \$10,000), approval from the Diocese is also required.

Knock Outreach Center – Estimated pricing developed for:

- Moving Loaves and Fishes to the Knock Center.
- Removal of old carpet and installation of new flooring.
- Miscellaneous materials for repair/replacement of painting, wood trim, light fixtures, asphalt patch, as well as purchase of cleaning supplies.

HVAC Repairs

- Firm pricing received for replacing a rooftop air-conditioning unit for the Parish Hall.
- Firm pricing received to replace an electrical disconnect switch at rooftop unit over the Gathering Space.
- Bid solicited for replacement of HVAC unit serving the Sanctuary. Estimated to be in same cost range as the unit for the Parish Hall.
- Bids and estimates submitted to Finance Council for review and approval. HVAC unit replacement will also be submitted to Diocese for approval.

Electrical Repairs and Upgrades

- Awaiting final pricing for adding receptacles in the altar area.
- Awaiting final pricing for adding power for “hymn boards.”
- Estimated price developed for relamping light fixtures in the Sanctuary. (Plan to perform this work when a lift is on-site. Lift will be required for sprinkler repair/replacement work.)

pending projects

Sprinkler Replacement – Dry-type sprinkler heads in several areas of the church and sanctuary must be replaced. “Firm pricing” has been received for this work, but final pricing may be more depending on “hidden conditions.” To facilitate the work, some pews (up to 23 pews) may be removed to clear the floor area for access using a lift. Estimates for pew removal and repair of flooring and paint due to the work have been developed. Cost estimates submitted to the Finance Council and to the Diocese.

Roof Repairs

- Estimates have been developed for repairs to the church roof. Before authorizing the work, warranty issues are being resolved.

- Estimates are being developed for repairs to the Bell Tower. There are possible issues with water ingress through louvers. Brick joints may require repair and/or caulking.

Parking Lots – The parking lot has joints and cracks that must be sealed. Curbs need to be repainted. This work is part of annual maintenance.

Looking Ahead

Work on a Reserve Study for the Parish's assets will begin. The Reserve Study will list the main equipment, systems, and categories of assets considering age, condition, and replacement costs. The Reserve Study will assist in planning for future funding needs to support the existing Parish facilities.

Submitted by:

Maury Paslick

Building and Grounds Committee

January 30, 2023

LITURGY COMMITTEE Minutes (1/04/23)

Major Celebrations

Report for Pastoral Council held 02/02/23

Ash Wednesday (9 AM Mass, 12 Noon Lenten Luncheon Worship Service., 7 PM bilingual Mass, 2nd Reading in English.)

Masses During Lent

Father Mark requested that during Lent music/singing be limited to: 4 hymns: Entrance, Offertory (2 verses), Psalm Response and Gospel acclamation, Communion and Ending Song. Father Mark would like to encourage

sacred silence in the church before masses and especially during the masses of Lent. He intends to speak to the congregation about it.

Palm Sunday (Distribution of Palms before Masses. No procession outside. No First Gospel.) No streaming - but video in hall.

Holy Thursday (5 PM. 2nd Reading in Spanish. No 9 AM Mass.)

4:00 PM - Choir Musical Presentation: Who is Jesus? A Tenebrae Service. Video. No streaming

Good Friday (12 Noon English, 7 PM Spanish). No video and no **streaming**

Easter Vigil (5 PM. Only 3rd Reading, Psalm: "Let us sing to...", Gloria, Epistle: Rom 6:3-11; Gospel. No baptisms this year. No Litany of Saints. Short form of Blessing Water. Confirmation after homily). No streaming, but video in hall.

Easter Sunday (Regular Sunday schedule. Overflow in hall: need ushers and EM's). Streaming in hall.

Pentecost Vigil: Reading I: Gen 11:1-9 Mass During the Day: No sequence.

15 August Vigil 7 PM- Monday 14 Aug: 2nd Reading Spanish;
Tue 9 AM mass only - Need ushers, EM's, and Readers.

All Saints (Wed 1 Nov: 9 AM and 7 PM: bilingual, 2nd Reading in Spanish; Need ushers, EM's and Readers)

December (Friday. 9 AM English and 7 PM-bilingual: 2nd Reading in Spanish; Ushers, EM's and Readers)

12 December (celebrated Sunday 10 Dec? 9:30 Mass, 6 PM Rosario/Representación/Fiesta)
Father Mark will discuss Our Lady of Guadalupe services with Sister Mary Teresa

Christmas 2023

Saturday/Sunday 23/24 December: 4th Sunday of Advent – regular Mass schedule

Sunday 24 December: Christmas Eve Vigil: 3:00 PM – Christmas Concert, 4:00 PM - Vigil Mass

The Christmas Concert and Vigil mass will be videoed in Brendan Hall and live streamed.

Monday, December 25 usual Sunday mass schedule: 8 AM, 9:30 (Spanish), 11 AM. Brendan Hall will be available with video of liturgy.

01 January 2024 (Not Holy Day of Obligation: Monday 9 AM Mass only.)