

PARISH COUNCIL MEETING MINUTES - August 7, 2019

Attendees: Fr. Mark, Sandy Gemach (Chair), Jack Semanko, Deacon Bob McGahran, Giselle Bawab, John Ingraham, Antonio Tranquilino, Diane Nagle, Peggy Dotson, Sheila Dunn. Parishioners at Large: Rita Canfield, Mary Biesack. Absent: Neil Nucci, Sandy Jones, Marie Frost.

- Fr. Mark opened the meeting with a prayer. Meeting minutes from June council meeting were approved. Announced Neil Nucci stepped down from the council because he is moving closer to family.

Father Mark:

- Delayed changing Mass times until after the completion of 2019-2020 faith formation classes.
- Parking lot has been sealed and red lines for fire lanes installed. Notice to not park in the fire lanes will be placed in Bulletin and announcement made.
- Planning to purchase two golf carts (4-passanger) to shuttle people from the parking lots. Checking with KOC about volunteers to perform this service before purchasing.
- Bids are out for the TV system for Brendan Hall.
- New communication coordinator Ray [Gromadski](#) has started his position. Ray and Sandy Jones will work together to update the parish website.
- Planning to convert area behind the altar into the Sacristy. Joe from maintenance team evaluating space and how to access water in area before any change. Discussed potential use of current Sacristy as chapel.
- Suggested buying new stained glass windows as “naming opportunities” for parishioners. Father will write an article in the Bulletin to announce in the future.
- Baptismal font leaking and will be removed. Eventually new one will be placed on altar. Smaller holy water fonts will be placed in the back of church and at both front side entrances to the church.
 - Identified as a “naming opportunities” for parishioners.
- Purchase of future vigil lights on hold. Buying future lights identified as a “naming opportunity”.
- Discussed how a plenary Indulgence (PI) can be offered at a parish on their patron saint feast day. He suggested planning a Mass, adoration and lecture at St. Teresa parish (Wrightsville Beach) on Tues. Oct 1st for interested parishioners. Father will investigate with St. Teresa parish.

Financial Committee – Jack Semanko

- Year-end financial position is solid, putting parish in good shape to address projects in the parish. We exceeded BAA goal and are awaiting percent payback from Diocese.
- New maintenance team of volunteer parishioners with key skill sets are in place: Maury (engineering), Joe (plumbing), and Kevin (construction).
 - Maury is reviewing options for converting area behind the altar.
 - Joe addressing the leaking baptismal font and potential to run water to area behind altar.
 - Kevin addressing ‘lockable doors’ for entrance to Brendan Hall to increase church security.
- Salaries for employees have been adjusted.
- Carpet replacement: Experiencing issues w/ carpet company; amounts of materials delivered, and delayed work scheduling. Contacted the company to address issues. If they do not respond with an agreeable solution, another supplier will be identified.
- Office rebuild: Taking core samples of the land behind the office is on hold. Maury is working with Town of Shallotte on permits, building codes, etc. before proceeding. He has drafted a potential design (CAM drawing) for the office. Moving the garden to the right behind the office is on hold until more information is available. Looking into doublewide trailers as an option for building expansion.
- Slate replaced in burial area with non-slip surface.
- Confirmed the company who made the prior stained glass windows is in Lynchburg, VA. Learned it takes 4-6 month lead-time to make a window. Working on estimated cost per window.
- Parish directory: Will be no cost to us. [Lucille Lazario](#) & Ray [Gromadski](#) working on the project.

- New freezer replaced in the kitchen.
- Replacing floor in Brendan Hall is on hold until decision made on what to do with the kitchen area.
- Floors will be cleaned and polished in the interim.
- Issue with flowers left in Columbarium missing shortly after placement and removal of dead flowers. Discussed options including a central rack to hold all flowers or disallowing flowers in area.
 - J. Ingraham suggested we look into how to handle flowers / other items left in the area in general.
 - Father will contact OLSS parish to see how they handle flowers in their columbarium area.

Hispanic Update: Antonio Tranquillino

- Youth Group leader Catalino reports the group going well.
- Catalino will conduct a retreat on Sunday August 10th after Mass for young adults/parents.
- Antonio is conducting training for altar servers, readers, Eucharist Ministers.
 - Father Mark commented that Antonio is doing an excellent job!
- New children will be registering for Faith Formation per Sister Mary Teresa.

Garden: John Ingraham

- Great crew working on garden w/ Rita as an important part of this team along with two master gardeners. They are up to the 3rd planting and have been bringing in an abundance of veggies.

FAITH FORMATION: Peggy Dotson

- Confirmation date assigned by Diocese is April 29, 2020 at 6:30pm.

Faith Formation: Diane Nagle

- Preparing for new school year. Registered students from last year (Pre-K to Grade 8) = 253.
- Registration for new students is August 25th.
- Have 19 volunteer catechists plus Tom and Diane.
- Holy Communion scheduled for Sunday April 26, 2020.

Music Ministry: Sandy Gemach

- Choir will play at funeral Mass for Rita Phillips (8/8) who played the organ at St. Brendan's for many years.
- In the process of new ideas for Cantata. Cantata scheduled for March 22, 2020 at 3 PM.
- S. Gemach provided information obtained from John Mullins on sound panels installed in his home that are effective and less expensive than the panels already reviewed. Requested finance committee review information to consider as a potential solution for sound issues in church.

Comment/ Suggestions:

- Mary Biesack requested she be the replacement for Neil on Parish Council. Father agreed.
- Fr. Mark will ask a Knights of Columbus member to fill last spot on the Council.
- Giselle suggested of another "Pot Luck Party" and deciding on a date.
- Fr. Mark suggested a New Year's Eve Party, which the Council advised against because many of the golf clubhouses in the are have their own New Year's Eve events.
- Sheila asked about the Eucharist Ministers and Fr. Mark reported all is going well.

Next Two Meeting Dates:

Wednesday, October 2nd at 6 PM

Wednesday, November 20th at 6 PM

