

ST. BRENDAN PASTORAL COUNCIL –MINUTES OF METING MARCH 19, 2026

PRESENT: Fr. Mark Betti, Stephen Candela, Kenneth Conn, Madeline Dubas, Ginny Grant, Bob Houser, Celeste Korpon, Bob McGahran, Bert McGoff. Charles McShane, Sandra Nelson, Thomas Ocasio, Carol Rowane, Vincent Russo, Paul Schaefer, Michael Schmid **EXCUSED ABSENT:** Steve Bonawitz, Jean Brieze, Fr. Dass, Ada Flores. Gerald Greco, Laura Kniaz

1. Ginny Grant welcomed the members. Fr. Mark opened the meeting with a prayer at 9:45 am.
2. Minutes of the meeting held on February 19, as corrected (Bob McGahran present), were approved.
3. **FINANCE:** Presently have just under \$521,000 in general checking (of which \$164,00 has already been designated) plus \$252,000 in savings/reserve. About \$45,000 will come from the savings/reserve account to pay for the installation of a FDC underground fireman connection to the sprinkler system for our sanctuary. This has been approved by the Diocese. We continue to make double payments, plus some, each month toward the land debt. We are financially quite stable.
4. **PASTOR'S REPORT:**
 - **6/5/30** -- Jean Brieze has already contacted Catholic Charities who is eager to participate. Plans are moving forward.
 - **Unified Clearing House** – Lord's Food Pantry has already purchased land for a central clearing house facility. Fr. Mark/St. Brendan will participate.
 - **Diocesan transfers** – The diocese has made public the list of transfers. Fr. Mark and Fr. Dass are not on the list!
 - **Fr. Dass** – will be away July and August covering St. Charles Borromeo in Ahsokie.
 - **Fr. Doug** – will be away March 22 until early May.
5. **OLD BUSINESS:**
 - **Update on AI enabled Electronic Surveillance and Lock System**—See attached report. Locking system installed and is currently being debugged. Will go live in Church on 3/26 with rotating help desk to assist parishioners until fully trained. Ballistic film install now complete and being cured. Vendor will come out again in mid April for final cleaning. NOTE: No adhesives are allowed on the gathering space windows. McGivney Center and Knock Center now operational.
 - **PARISH CENSUS** – No update due to Lisa learning the position of Office Manager.
6. **NEW BUSINESS:**
 - **RUSTY JOY** – Retired on March 11 after 26 years as Office Manager. At his request, no farewell activities were planned. Lisa McCann will assume the position of Office Manager. Parishioner Jennie O'Shea will fill in as Associate Office Manager. On July 1, the Associate Office Manager will become a paid position.
 - **2026 PASTORAL PLAN** –
 - **Director of Formation** – as previously suggested.
 - **In keeping with enhanced spirituality goal**, a handout was presented to Fr. Mark which includes all of the tenets of the Catholic Faith from an examination of conscience through The Beatitudes. Fr. will review.
7. **GOOD OF THE ORDER:**
 - It was noted that parking at the 4:00 pm Mass has extended into emergency lanes which would block emergency vehicles. Need no parking signs, removal of posts on grass, need extra chairs in back of church for handicapped. Will reevaluate after Our Lady Star of the Sea parishioners return to their own Church on Palm Sunday.
 - Request by parishioners to have Stations of the Cross prayed in English at night. Will be tabled until January meeting. Too late to consider for this Lenten season.
8. **COMMITTEE REPORTS:**

FACILITIES – See attached report.
ST. MICHAEL'S MINISTRY – See attached report. Expressed the need for a part-time security officer to maintain the new system and connect with vendors. Suggest 20 hours per week.
KNIGHTS OF COLUMBUS – See attached report. St. Patrick's Dinner was well received. It is anticipated that future St. Pat dinners will be held on the actual day. Knights will participate in Special Olympics at Town Creek Park on March 24.
COLUMBIETTES—See attached report. Over \$1,100 was collected for the Mothers' Coin Jar to support needy women and children in the Raleigh and Charlotte Dioceses.
FAITH FORMATION—See attached report.
LITURGY—No report. Enhancement Committee will be setting up for Palm Sunday and Easter.
HISPANICS – No report.
JUBILEE YEAR OF ST. FRANCIS—St. Francis Prayer Garden will be blest by Bishop Luis following the 11:00 am Mass on Saturday, March 21. It will be designated as a pilgrimage site to receive a plenary indulgence during the Jubilee year. Fr. Mark plans to travel to Assisi April 6 – 10.
9. **THE NEXT MEETING WILL BE HELD ON WEDNESDAY, APRIL 22, 2026. THERE WILL BE NO MEETING ON APRIL 2.**
10. **FR. MARK CLOSED THE MEETING WITH A PRAYER AT 10:25 am.**

COMMITTEE REPORTS

Facilities Management Report

HVAC: Nothing new to report

Janitorial: Jan-Pro will be on site April 6 to deep clean carpets in the Gathering Space and Snactuary. Also April 7 to buff and polish floors in the Parish Hall to include all class rooms. They will also deep clean all of the Restrooms

Plumbing: Nothing new to report

General: Work continues repairing kneelers and pews that are damaged and misc. repairs around the campus as they arise.

Parish Inventory:

Roads & Grounds:

Quote for Mowing of the newly acquired Land Parcel was finalized with David Morse Inc. This work will begin around Easter Time depending on weather conditions. New Mulch was installed around Campus. Mulch supplied by Celtic Landscaping and installed by The Hispanic Community volunteers

Roof: Highland Roofing has completed some minor repairs on the roof of the Main Church Building and Gathering space..

Misc.: Have fully integrated the use of a preventive maintenance plan/schedule for routine maintenance activities.

Fire Alarm / Sprinkler System:

We had the FDC(Fire Dept Connection) underground line (that previously failed the Wet test) tested by a 3rd Party and unfortunately the results were the same. Proposal was received and work approved by Fr Mark. Facilities is in the process of gathering all the necessary documentation required for Work for Hire that needs to be submitted to the Diocese for their approval.

Facilities Look Ahead

- Continuing with Preventative Maintenance of all mechanical systems.
- Install window coverings in Conference Room # 2 in MJMPC
- Weekly set up in Parsh Hall for Faith Formation
- Starting to gather tasks that are to be performed during the April Shut Down to include the repair of a number of Pews that are damaged.

Saint Michaels' Ministry (SMM) PAC Monthly Report – February 2026

Medical / Security Incidents

Four Medical Incidents were reported during the month of February as follows:

2/2/2026, 8:30am, Parishioner Slipped on Ice, Assisted by SMM Ministers, No EMS Transport Required.

2/7/26, 4:30pm, Parishioner Fainted, Assisted by SMM Ministers, No EMS Transport Required.

2/15/2026, 9:30am, Parishioner Passed Out, Assisted by SMM Ministers, Stabilized with Apple Juice, No EMS Transport Required.

2/22/2026, 8:15am, Parishioner Feeling Ill, Assisted by SMM Ministers, Complained of stomach pain and weakness. Was transported home by her husband.

Integrated Security System:

- Installation of the new Security Camera System campus-wide is complete. All surveillance cameras have been installed. Final camera alignment and operational testing is being conducted to ensure optimal system functionality.
- Installation of the Electronic Locking / Camera system in the McGivney and Knock Center is complete. Final testing of these areas will be conducted on March 13th with a projected go live for these two areas on March 15th as planned.
- Installation of the Electronic Locking / Camera system in the Sanctuary, Gathering Space and Parish Hall have been completed. Installation of water leak detection sensors and door ajar sensors has also been completed. Final System Testing is being conducted to ensure optimal system functionality.
- User Training of the Functional Coordinators and Ministry Representatives has been completed. The SMM Leadership Team will continue to provide user support as the system goes live. Training of additional individuals will be conducted as necessary.
- Installation of Security Film in the gathering space has been completed. Final inspection and edge sealing will be conducted at the beginning of April. Now that the installation of the security film has been completed, the installer has recommended that we **Do Not** stick anything (tape etc.) to the inside of the windows or doors as this could damage the film.
- The documents for installation of bullet-proof glass over the chapel's stained-glass windows have been sent to the Diocese for final approval. All measurements by the vendor have been completed. Once Diocese's

approval has been received and the vendor receives the contract, a timeline for installation will be established.

New Business:

Two special events have been scheduled at the parish as follows:

Holy Confirmation Saturday March 21, 2026, and **First Holy Communion** Saturday April 18, 2026. SMM will provide Security and Medical Ministers on site during these two special events.

Knights of Columbus Council 9039 Report March, 2026

- Rosary for Life. Knights prayed the rosary on 3/6 prior to the 8 am Mass.
We will be praying the rosary ½ hour before each mass on the weekend of March 28 and 29.
- On March 6 the council held its second Lenten fish fry which was enjoyed by several parishioners.
- At our March council meeting on 3/9 we accepted 5 new members into our council.
- On March 11 a group of Knights entertained seniors at Autumn Care Nursing Home with Irish songs, cake and ice cream.
- On March 17 the Knights held their fifth annual St. Patrick's
- The Knights have completed the new military honor wall in the gathering space with a new showcase and we requesting any photos of active service personnel to display. Must be a 3 x 5 uniformed picture with name, rank, branch of service and contact info. Information for placement of a photo is in the display case. There is still room for more photos.
- The Knights will be assisting with parking before masses on Easter Sunday.

Our next council meeting will be on April 13.

Columbiettes March 2026 Report

- 1) Soup Sales were very successful.
 - 2) We initiated 3 new members on February 12th
 - 3) Members voted to start a Sharing and Caring Committee to reach out to sister Columbiettes who are not able to attend meetings and may need a ride, need support after surgery or illness etc.
 - 4) We will be helping the Knights with the St Patrick's Day Party on March 17th.
 - 5) Some of our ladies are interested in helping with the Special Olympics on March 24th.
 - 6) We are beginning to prepare for the Scholarship Tea in April.
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Family-Centered Faith Formation—2025-2026 School Year

- On Sunday, March 1, 2026 we had our session of Children's Faith Formation. We explained to the children about our Annual Food Drive to help those in need. We always do this during Lent and have an excellent response. The food is donated to the St. Brendan's Food Pantry. At our next session, March 29th, the non-perishable food will be collected.
- Important Dates:
 - February 21 was the Confirmation Retreat. Our Lady of Snows Church and Sacred Heart Church in Whiteville joined St. Brendan's students. It truly was a successful retreat!
 - February 28 was the First Reconciliation Day for our children. Thank you Fr. Mark and Fr. Dass for a special day.
 - March 21 is the Confirmation Mass with Bishop Luis Zarama presiding.
 - April 18 is the First Holy Communion Mass.
 - May 10 at the 9:30 Mass we will have the crowning of the Blessed Mother.

Spring is a busy time, but filled with special events at St. Brendan's.