

ST. BRENDAN PASTORAL COUNCIL MEETING

Minutes of October 5, 2023

ATTENDEES: Fr. Mark, Fr. Anit, Madeline Dubas, Sandy Esparza, Ada Flores, Ginny Grant, Tom Kuncewitch, Deacon Bob McGahran, Pat McLaughlin, Charles McShane, Sandy Nelson, Maury Paslick, Jack Semanko. **ABSENT:** Ron Hickson

1. Fr. Mark opened the meeting with a prayer at 9:39 am.
2. Ginny Grant requested a motion to accept the minutes of the September 7, 2023, meeting. Minutes had been approved by email vote.
3. **FINANCE**—Offertory collections remain constant. At Masses on October 14 and 15, the Finance Committee will present to the Parish the complete Financial statement of our Parish, as well as the vision for the future. It was requested that Council members bring feedback from parishioners to the November meeting.
3. **BUILDING AND GROUNDS**—Report attached.
4. **ST. MICHAEL MINISTRY**—No report.
5. **K of C**--Report attached. The Council will be presented with the Star Council Award at a later date.
6. **COLUMBIETTES**—Report attached. In addition, the Columbiettes will join with the Legion of Mary on Saturday, October 7, at 4:00 pm in the live Coast to Coast Rosary.
7. **FAITH FORMATION**—Report attached.
8. **LITURGY COMMITTEE**—Report attached. In addition, Sandy Nelson is asking for ideas for Easter. Specifically, ideas with the theme of “symbols of Jesus”. Please text Sandy with your ideas.

OLD BUSINESS:

- No additional comments on September reports.
- The election of new council members will be held on December 9 and 10. Announcement will appear in the bulletin for 11/18-19 and 11/25-26. Forms/announcement used last year will be updated with this year’s information. Fr. needs help in distributing pencils throughout the Church for completing the ballot. Pencils to be collected following the 11:00 am Mass on Sunday. It was suggested that applicants limit the wording for reasons to apply. Pictures will again be on the board in the gathering space announcing the candidates.
- Charles McShane presented the 3rd draft of the Annual Summary. It was determined that information presented would be for the calendar year. Summary to be published in January for prior 12 months period. It was suggested that the Parish Life Activities section be expanded to include such things as Veterans Dinner, St. Patrick’s Day Dinner, St. John’s Retreat, Ladies Tea, and the various activities of the Spanish community.
- Update on AED units. Still working on obtaining them. Cost approved previously.
- St. John’s Retreat had 63 men participate. Bishop Luis celebrated the closing Mass. The next retreat will be held on March 1, 2024. Thanked us for our prayers.

NEW BUSINESS:

- The top seven choices for the stained-glass windows in the McGivney Center will be announced in the bulletin on October 7-8. The top vote getter was “Jesus Blesses the Children”.
- A bus has been secured for the Eucharistic Congress on October 21. Room for 56. Registered participants will have first priority to seating. Bus to leave at 6:30 am for Raleigh and leave Raleigh at 6:30 pm. Cost to be assumed by the parish.
- Charles McShane did some research on Paying for Senior Care. There are many cites available. Most looking to have a link to their service in our bulletin. Questions arose as to our liability. Charles will draft a report on his findings which Fr. Mark will submit to the Diocese for their input.

The next meeting will be held on Thursday, November 2, following the 9:00 am Mass.

The meeting was adjourned at 10:13 am. Fr. Mark offered a prayer to the Blessed Virgin Mary to aid the Council in their work.

BUILDING AND GROUNDS REPORT

Existing Projects Status

- Annual high dusting and window cleaning in church completed.
- Sidewalks pressure washed.
- Church exterior pressure washed.
- Broken baptismal Font removed (baptismal font, electrical and plumbing demoed, new concrete poured, floor outlet installed, temporary carpet installed) and a portable one put in its place.
- New janitorial service provider hired with commercial/church cleaning expertise necessary to meet the expanding needs/usage of our facilities. The contractor (JanPro of Wilmington) was obtained through a competitive bid process.
- A new 7.5-ton air conditioning unit was installed. This unit serves a portion of the parish hall and replaces a broken unit that has not worked since February 2022.
- Security crash bars were installed on the perimeter doors to the bell tower. These doors can which were previously open 24/7 can now be locked.
- There was a pipe break for the main water line feeding the McGivney Center which required an emergency repair. The cause of the leak was a failed connection joint.
- Refrigerant leaks were identified in the air-conditioning unit that serves the McGivney center. These were repaired and the system was returned to normal operation.
- Our existing HVAC contractor was shortcutting PM's and became nonresponsive for repair activities and was replaced with a new service and installation contractor (Superior Mechanical).
- Four cracked pews in the church were repaired and two pews that were removed to accommodate equipment access for lighting and sprinkler repairs in April, have been reinstalled.

Looking Ahead

- Beginning work on a Reserve Study of the Parish's assets to assist in budgeting for repairs and replacements.
- Working with the St. Michael's Ministry on physical plant upgrades and modifications to enhance safety and security.
 - Adding CCTV cameras around the site and in the buildings to help monitor events.
 - Exploring options for electronic locks and card readers for building access.
 - Exploring options for rekeying the buildings to better control access (too many keys in circulation).

- Creating inventories of assets for insurance purposes as well as tagging/marketing assets for identification.

Submitted by: Maury Paslick

Columbiettes

September began our new year with the initiation of four new members.

September 23rd the Car Show was cancelled due to weather. The Columbiettes, who were scheduled to hold a Bake Sale at that time were given permission to hold a Bake Sale after the masses that weekend. Many of the ladies had already been baking for some time and this allowed us to utilize their efforts. The new date for the Car Show and Bake Sale was moved to October 14th. We will again be participating in that event.

It was announced at our meeting that Marlene Korn was elected as Supreme Secretary for the Supreme Council.

Discussions for upcoming fundraising projects for the month of October, to include selling Belk certificates on selected days in front of the Belk store, collecting gift cards to be raffled off in November, and the needs of the Craft Fair and Bake Sale in Nov.

A reminder about the participation by the members to sign in before attending the rosery being held at the first Friday and fifth Sunday masses in October.

We will also be expecting a good show of members at the joint mass on the 15th of October for deceased members and assisting at breakfast afterwards.

Sandy Esparza, **President**

Knights Of Columbus - Council 9039 – October 1, 2023

- First Friday Rosary will be prayed in the Church on Friday October 6th at 8:00 am prior to the prayers before mass. This is a change of time and location.
- We will hold our General Council Meeting on Monday October 9th at 7pm in the McGivney room.
- The Council will support the Legion of Mary Rosary for our Nation on Saturday October 7 at 4PM outside church.
- Monday Night Football books (fundraiser) is continuing, please notify Tom Kuncewitch if you are not receiving your email.
- The Nine Day Respect Life Novena to pray for the end of abortion (October is Pro-life Month) starts October 13 through October 21. Please preregister online at www.respectlife.org
- The Second Annual Car show has been moved to Saturday October 14th in the St Brendan's parking lot to raise funds for the K of C Charities. Food will be available and the Columbiettes will be selling baked goods and coffee at the event.
- Mass for Deceased Brothers is October 15 at the 8am mass.
- The annual Communion Breakfast for Knights and Columbiettes follows the 8am Mass for Deceased Brothers at 9am in the Church Hall

- The LAMB Fund raiser is October 21 and 22 at the Ocean Isle Beach Oyster festival from 9am-6pm.
- Council Officers Meeting is Monday October 23 at 6 pm in the McGivney Room
- Fifth Sunday Rosary will be prayed ½ hour before all masses on Saturday October 28 -5PM mass and the Sunday - 8am and 11am.

Respectfully, Tom Kuncewitch

Family-Centered Faith Formation—2023-2024 School Year:

Registration for the new school year was Sunday, August 20 and August 27 after the 9:30 Mass in Brendan Hall. 185 children were registered by their parents. On these same days, the Columbiettes organized and sponsored Back Pack Day for the children. It was a huge success! We appreciate the kindness and generosity that the Columbiettes always give to the children!

The first class of Children’s Faith Formation was Sunday, October 1. It was a wonderful morning with 19 dedicated Catechists, 10 Helpers and 147 happy children! Fr. Anit visited the Grade 2 class and we look forward to his future visits with the children.

We want to thank the Knights of Columbus for providing snacks for the children that they enjoyed during the class session. Once again, we appreciate the Knights’ generosity for always thinking of the children.

The First Holy Communion classes coordinated by Sister Mary Teresa began in September. These classes were very successful, too!

We are blessed with the dedicated team of Catechists that are involved in this special ministry with the children.

Liturgy Committee Minutes 13 September 23 Submitted by Sandy Nelson

Committee Reports

➤ **Music – Judy Snopek**

- ✓ The *Heritage Mass* is being used for Ordinary Time and is going very well. We will continue with the Heritage Mass until Advent at which time we will change to the “*10th Mass*”. We will use the “10th Mass” for Advent and Lent. The mass can be found in the Glory and Praise hymnals. The *Mass of Christ the Savior* will be used for Christmas and Easter.

➤ **Cantors – Judy Snopek**

- ✓ There are currently nine cantors. There is room for more.

➤ **Choir – Sandy Gemach**

- ✓ The change in practice times for the Sanctuary Choir (from 6pm – 8pm to 4pm – 6pm) has had a positive effect on the choir members. The choir still practices on Tuesdays.
- ✓ Christmas Eve Mass will start at 4pm. The mini concert will start at 3 pm with the congregation joining in on Christmas Carols.

- ✓ There will be a new Tenebrae service this year on Holy Thursday. The service will last for approximately 30 minutes. It will start one hour before mass.
- ✓ The choir will sing at the **8:00 Easter Sunday Mass** this year instead of the 8:30 pm Easter Vigil.
- ✓ Due to a lack of practice rooms, there may be occasions when the choir will have to practice in the Sanctuary before mass.
- ✓ The choir will continue with the preludes/specials during Advent but will not sing preludes/specials during Lent.

➤ **Enhancement Committee** – Sandy Nelson

- ✓ The Enhancement Committee will meet on September 26th to review their plans for Advent, Christmas, etc. They will make every effort to come up with new and creative enhancements for the respective seasons.

➤ **Other – Father Mark**

- ✓ Father reviewed the dates/times for all special masses.
- ✓ Judy will check with her cantors to find someone who will be available to cantor the Easter Vigil.
- ✓ Judy will ensure that organists and cantors are available for the Holy Days of Obligation.
- ✓ We will be using one set of readings/hymns for Christmas.
- ✓ The church building will be closed for cleaning 9/18 – 9/22.
- ✓ We will continue to use the traditional Advent Candles (purple/rose) for Advent.
- ✓ We will use the large white glass enclosed candles for the Tenebrae service.
- ✓ It was suggested that the Tenebrae service receive additional announcements in the bulletin.

Date for the next meeting: Wednesday, January 10th, 2024 - 9:30 am.

DRAFT #3 10/5/23

St. Brendan The Navigator

Catholic Church

Shallotte, NC

2023 Parish Community Annual Summary

Spiritual Growth

Community Outreach

Parish Life Activities

Priests, deacons, religious sisters, staff, outreach leaders, pastoral council, church lay ministers, teachers and all parishioners serving God's will!

Lord let your mercy be on us, as we place our trust in you.

...May your kindness, O Lord be upon us who have put our hope in you. Psalm 33:4

Spiritual Growth

Adoration Hours		Lectio Divina	
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Baptisms		Scripture Study	
1 st Communion		Music Ministries	
Confirmation		Altar Servers	
Marriage		Extraordinary Ministers	
RCIA		Lectors	
Anointing the Sick		Ushers	
Funerals		St. Michael Ministry	
K of C Rosaries		Retreats	
1 st Penance		Columbarium Interments	
Family Faith Formation		New Parish Registrants	
Legion of Mary		Total Parish Registrants	
		Estimated Active Parish Registrants	
		Total Parish Engagement (understanding many of have multiple points of volunteering)	

Community Outreach

Columbiettes Outreach		Knock Center	
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Knights of Columbus Outreach		Immigration & Social Ministries	
Blood Drives		Giving Tree	
Special Olympics		Loaves & Fishes	
Meals on Wheels			

Parish Life Activities

Craft Show		Welcome Reception	
Auto show		Super Bowl Party	
Festival		Health Fairs	
Fish Fry			